

Kingsbrooke of Palatine

REQUEST FOR WALKING GATE PASSES FOR WEST COACH ROAD

Maximum of Two (2) Passes

I, _____, understand that I may request up to a maximum of two (2) West Coach Road Walking Gate Passes. These passes are to be used by Kingsbrooke residents only and shall not be passed along to non-residents/neighbors.

Completion of this form authorizes Kingsbrooke to charge back to my account the fees association with the issuance of these passes — \$10.00 per pass.

I understand that these passes are monitored and that I may be subject to fines in accordance to the Kingsbrooke Rules and Regulations for violation of my privileges. Fines will be assessed in accordance to the Fine Structure noted in the Rules and Regulations. I understand that the loss of these passes will result in my account being charged \$25.00 per pass.

The information provided below is current and correct information to the best of my knowledge

HOMEOWNER/TENANT

DATE

If you are a tenant check here: _____

Lease Expiration Date: _____

ADDRESS OF UNIT

MAILING ADDRESS, IF DIFFERENT

HOME PHONE

WORK PHONE

EMAIL ADDRESS

SIGNATURE

..... **FOR INTERNAL USE ONLY**

PASSES ISSUED BY MANAGEMENT

1st Walking Gate Pass #

2nd Walking Gate Pass #

DATE ENTERED INTO DATABASE

BY

CHARGES TO HOMEOWNER ENTERED

BY